PRACTICUM IN COLLEGE TEACHING
MGMT491

Student Name:________________________________ B#____________________

Student Email: ____________________________________________

Semester: ___________ Year: ___________ Grade Option: P/F only

Assisting in Course (Title and Number) _________________ Instructor _________________

TO BE FILLED OUT WITH INSTRUCTOR:

Learning Objectives of TA Position:

Method(s) to Achieve Above:

How You will be Evaluated:

- Cr. Hrs. Requested: ______ (1-2 credit hours only)
- You can receive no lower than an A- in the course you are TA’ing for. What grade did you receive in course? ______
- Will this internship exceed the max of 8 credits of internship, independent study and TA combined? _____ Yes _____ No
  
  IF YES, THE CREDITS CANNOT BE USED TOWARDS YOUR DEGREE
- You cannot receive credit for TA’ing the same course twice. Have you TA’ed for this same class previously? _____ Yes _____ No

Student Signature __________________________________________ Date ________________

Faculty supervisor’s approval __________________________________ Date ______________

Advising Approval _________________________________________ Date ________________
**SCHOOL OF MANAGEMENT**

**VARIABLE CREDIT COURSE WORK REGISTRATION FORM**

This form must be used to register for any variable credit courses, which includes: INDEPENDENT STUDY, INTERNSHIP, TEACHING PRACTICUM, or DISSERTATION. Variable credit courses are identified in the Schedule of Classes and are numbered 491, 495, 497, 595, 597, 698, 699 and 700 (continuous registration). Internship and Independent Study registrations also require a separate contract/Agreement form. It is the student’s responsibility to secure all information and signatures required. If any portion of this form is left unfilled, it will be returned to you and you will not be registered in the system for this course. You are liable for tuition charges and you must add, change, or drop this course within the legal dates as stated in the Schedule of Classes. If you are taking two or more of the same courses (e.g., two MGMT 597’s), please note this in the appropriate space on this form. Return the completed form to the School of Management Advising Office.

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<th>STUDENT B NUMBER</th>
<th>STUDENT NAME</th>
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**Course and Number:**

___ ACCT495 (Internship) ___ ACCT497 (Independent Study) ___ MGMT491 (TA) ___ MGMT495 (Internship) ___ MGMT497 (Independent Study)

**Credit Hours Requested** (For Internship: 1 cr. = 45 hours, 2 cr. = 90 hours, 3 cr. = 135 hours, 4 cr. = 180 hours) (For TA: 1-2 credit hours only)

___ 1 cr. ___ 2 cr. ___ 3 cr. ___ 4 cr. |

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**TITLE OF COURSE**

(for internship and independent study only. TA’s do not need to put a title here)

The title you fill out below is the title that will appear on your official transcript (for example: Accounting Internship, Finance Internship, etc.)

Limit of 30 characters. Abbreviate as necessary

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**TA Only**

Instructor __________________________

Signature of instructor (TA only) __________________________ Date __________________________

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**Office Use Only**

SOM Approval __________________________

Instructors section code: __________

___ 2nd variable credit course with the same course name and number