

# **Binghamton University –Alcohol, Tobacco and Other Drug Programs and Services**

## **Graduate Assistantship - ATOD Indicated Approaches**

Health Promotion and Prevention Services (HPPS) mission is to cultivate a health-conscious campus environment in collaboration with student, campus and community partners around the dimensions of wellness (social, emotional, spiritual, environmental, occupational, intellectual, and physical). We do this by developing and delivering a comprehensive suite of programs and services using evidence-informed practices targeting the diverse needs of the Binghamton University community. HPPS's Alcohol, Tobacco and Other Drug Programs and Services (ATOD) works with campus and the campus community to provide a comprehensive program which addresses substance use, misuse, and abuse. ATOD program provides outreach, assessment, and brief counseling to the campus at large. As the knowledge base for substance related issues, ATOD focuses prevention, risk reduction and support.

### **Description**

The ATOD Program is seeking one graduate student to fill a Graduate Assistantship positions (GA). Anticipated educational outcomes include: develop a proficiency in basic motivational interviewing skills; development, implementation, and assessment of program initiatives; gain experience working one-on-one and group prevention interventions in a higher education setting; develop experience in office organization and management; and the development of working relationships with other campus stakeholders to create effective collaboration.

Students must be accepted into a Binghamton University Graduate program for the 2019-2020 academic year. Accepted Graduate Assistants will attend a mandatory alcohol, tobacco, and other drug orientation prior to the beginning of the academic year.

### **Required Training (will be provided upon hire)**

- Motivational interviewing
- Screening Brief Intervention and Referral to Treatment (SBIRT)
- Brief Alcohol Screening and Intervention for College Students (BASICS)
- Fresh Start Tobacco Cessation Program

### **Duties and Responsibilities**

- Organize, schedule, recruit, and facilitate Tobacco Cessation classes at least once per semester
- Participate in the development of marketing and promotion of ATOD programs and harm reduction messaging.
- Research best practices for ATOD prevention programming and stay current on emerging ATOD topics (i.e. literature reviews)
- Assist with the daily operations of the ATOD program
- Assist with program evaluation
- Assist programming and other efforts as needed
- Lead promotion efforts to disseminate information and campaigns driven by this office
- Compile data for monthly, midyear, and end of year reports

### **Qualifications**

- Strong interpersonal skills
- Strong organizational skills and ability to manage multiple priorities
- Ability to work interdependently with professional staff, other graduate students, and undergraduate students
- Strong written and verbal skills
- Proficiency working with Microsoft products, especially Excel.

**Stipend**

This assistantship includes a salary stipend for the academic year of \$10,000, paid biweekly. This position is represented by the Graduate Student Employees Union (GSEU) and the stipend includes all potential union-negotiated raises applicable for the academic year. Twenty hours of work per week is expected.

**TO APPLY**

Persons interested should submit the general application on the [Student Affairs website](#). Questions specifically related to this position should be directed to Colleen Baudendistel at [cbauden@binghamton.edu](mailto:cbauden@binghamton.edu).