Health Promotion and Prevention Services (HPPS) mission is to cultivate a health-conscious campus environment in collaboration with student, campus and community partners around the dimensions of wellness (social, emotional, spiritual, environmental, occupational, intellectual, and physical). We do this by developing and delivering a comprehensive suite of programs and services using evidence-informed practices targeting the diverse needs of the Binghamton University community. HPPS’s Alcohol, Tobacco and Other Drug Programs and Services (ATOD) works with campus and the campus community to provide a comprehensive program which addresses substance use, misuse, and abuse. ATOD program provides outreach, assessment, and brief counseling to the campus at large. As the knowledge base for substance related issues, ATOD focuses prevention, risk reduction and support.

**Description**
The ATOD Program is seeking one graduate student to fill a Graduate Assistantship positions (GA). Anticipated educational outcomes include: development, implementation, and assessment of program initiatives; gain experience working one-on-one and group prevention interventions in a higher education setting; develop experience in office organization and management; and the development of working relationships with other campus stakeholders to create effective collaboration.

Students must be accepted into a Binghamton University Graduate program for the 2020-2021 academic year. Accepted Graduate Assistants will attend a mandatory alcohol, tobacco, and other drug orientation prior to the beginning of the academic year.

**Required Training (will be provided upon hire)**
- Focus Group Facilitation training
- Transcribing, other data collection, and evaluation training
- ATOD knowledge training
- Health Promotion and Prevention Department Orientation

**Duties and Responsibilities**
- Assist in the creation of best practice programming on emerging ATOD topics related to college students
- Implementation of educational programs as scheduled
- Assist with program evaluation of ATOD programs
- Develop ideas and content for marketing and outreach to promote program services to university community
- Research best practices for ATOD prevention programming and stay current on emerging ATOD topics (i.e. literature reviews)
- Lead promotion efforts to disseminate information and campaigns driven by this office
- Support Binghamton Campus and Community Coalition (BCCC) and implementation of environmental prevention strategies as assigned.

**Qualifications**
- Strong interpersonal skills
- Strong organizational skills and ability to manage multiple priorities
- Ability to work interdependently with professional staff, other graduate students, and undergraduate students
- 1-year experience in program delivery
- Strong written and verbal skills
**Stipend**

This assistantship includes a salary stipend for the academic year of $10,200, paid biweekly. This position is represented by the Graduate Student Employees Union (GSEU) and the stipend includes all potential union-negotiated raises applicable for the academic year. Twenty hours of work per week is expected.

**TO APPLY**

Interested candidates who are currently Binghamton University undergraduate or graduate students should submit a resume, cover letter and contact information for three professional references through hireBING.

Candidates not currently enrolled at Binghamton University should submit a resume, cover letter and contact information for three professional references via email to Colleen Baudendistel at cbauden@binghamton.edu.