Binghamton University – Health Promotion and Prevention Services
Graduate Assistantship – Mental Health Outreach Position (half-time)

The office of Health Promotion and Prevention Services is dedicated to promoting psychological wellbeing that enriches personal and academic growth. Health Promotion and Prevention is a newly formed office that provides education, outreach and prevention services to the students at Binghamton University addressing a wide variety of health education areas.

The graduate assistant works to support Health Promotion and Prevention Services goal to meet the goals of increasing awareness and decreasing stigma of mental health issues and promoting prevention efforts through outreach initiatives.

Description of Duties

- Responsible for continual monitoring and assisting with oversight over the mental health advocate (MHA) certificate program, a program aimed at increasing mental health awareness, which includes, but not limited to responding to e-mails, sending out materials to participants, and managing a monthly newsletter
- Responsible for creating scheduling of events for the MHA Program.
- Assist with the full time graduate assistant for the M-HOPE program as needed.
- Responsible for responding to requests for MHA in a timely and professional manner
- Assist with the development of a suicide prevention program through the Jed Foundation
- Serve on committee(s) related to your job description
- May also have some administrative duties as needed
- Some evenings and weekends will be required; will be given advance notice.

Qualifications

- Must be accepted into a Binghamton University graduate program for the 2018-2019 academic year
- Bachelor’s degree required. Educational background in counseling, social work, psychology, human development, sociology, or education preferred
- Experience in one or more of the following highly desired: non-profit, education/ teaching, working with young adult populations, mental health field, or in higher education
- Good time management skills
- Strong public speaking experience
- Excellent interpersonal skills
- Cultural competency with diverse populations
- Able to communicate effectively both orally and in writing
- Ability to work well in groups and individually
- Adaptability and a willingness to help build new initiatives
- Proficiency in Microsoft Office products
- Leadership or teaching experience a plus
- Social media and visual marketing experience a plus
Stipend

This assistantship includes a base stipend for the academic year of $4,900, paid biweekly. This position is represented by the Graduate Student Employees Union (GSEU) and the stipend includes all potential union-negotiated raises applicable for the academic year.

Ten hours of work per week is expected. This position requires some night and weekend hours.

To Apply

Persons interested should submit the general application on the Student Affairs website. Questions related to this position should be directed to Dara Raboy at piccian@binghamton.edu.