Residential Student Engagement Specialist
2021-2022 Academic Year

The Fleishman Center for Career and Professional Development and the Department of Residential Life are seeking a graduate student for the 2021-2022 academic year to serve in the Student Engagement Specialist capacity.

Residential Life serves the needs of 7,000+ residents through a system of six residential colleges. We strive to support the academic mission of the University by providing residents with a living-learning experience through our collegiate structure. The Fleishman Career Center offers career consulting, internship and job search support, and cultivates opportunities to connect students with employers and alumni. The Fleishman Center serves all undergraduate and graduate students at Binghamton University, and seeks a candidate who can help uphold the mission and goals of the department. Both departments are strongly committed to the celebration of diversity and actively seek staff members who can serve as role models and have the ability to work with a widely diverse student population.

This graduate student position is a unique opportunity for students interested in student engagement, advising, education and other student facing functional areas.

Position Description:
The Student Engagement Specialist is a live-in position that strives to provide a holistic approach to student success, working to engage students directly where they live. This live-in position will have two components, one will be supporting Residential Life in the BConnected learning model, and the other will be supporting the Fleishman Center for Career and Professional Development as we work to engage students early and often in their career development and to foster a culture of career preparedness on campus. This position will require night and weekend availability so that we can meet students where they are, when they are available.

Applicants can expect to:
- Offer appointments and walk-ins in residential communities, focusing on engaging students early in their college career.
- Conduct strategic outreach to different learning communities and student populations on campus-working collaboratively with residential life staff.
- Participate in Residential Life and Fleishman Center training throughout the year and attend weekly professional staff meetings and residential area meetings to engage with and build relationships with RAs, ARCs and residents.
- Participate in the creation of marketing and outreach to encourage engagement in programming, events and services.
- Lead and support the Residential learning model, BConnected, through events, outreach and other targeted activities.
- Serve on call/duty rotation

Qualifications:
- Must be enrolled full-time in a Binghamton University graduate program for the duration of the position.
- Must possess strong oral/written communication skills and have the ability to learn about new technology and resources quickly.
- Must be very personable with demonstrated strengths in working well with a diverse group of individuals including faculty, staff, industry partners, alumni, students and visitors. Our focus populations for this role are underrepresented minorities, international students and transfers.
- Must be passionate about engaging students and have previous student leadership experience
- Must be able to multi-task and change direction as a program needs require
- Must be highly self-motivated, detail oriented, and organized
High level of professionalism and respect confidentiality
Must be available to attend training in August prior to the start of the academic year.
Must be available to work evenings and weekends to engage students where they live and when they are available.

Preferred Qualifications:
- Previous experience with Residential Life and/or Career Services is a plus
- Experienced utilizing technology as a teaching tool and for organizational purposes: Excel, Word, PPT, Google Calendar, Forms, and other apps, and learning a wide variety of career tools is expected: hireBING, LinkedIn, Candid Career, Big Interview, Vault, Goinglobal, Focus2, etc..

Compensation:
The Student Engagement Specialist position offers a board plan and housing for the academic year valued at more than $10,000. In addition to room and board, specialists will be paid an hourly rate of $14.80 per hour for 10 hours/week up to $5,377 for the year. The position provides a fully furnished on-campus apartment to be shared with up to one other graduate student.

An average of twenty-five hours of work per week is expected, 10 hours/week will be spent on career engagement related content with the remaining spent in Residential Life capacity. Please note, Binghamton University is a tobacco-free campus.

Apply:
Interested candidates who are currently Binghamton University undergraduate or graduate students should submit a resume, cover letter, and contact information for three professional references through hireBING.

Candidates not currently enrolled at Binghamton University should submit a resume, cover letter and contact information for three professional references via email to Lexie Avery at aavery@binghamton.edu. Please indicate that you are applying for the Student Engagement Specialist position.

Applicants are strongly encouraged to review the Fleishman Center’s resume and cover letter resources prior to submitting documents.


In keeping with our commitment to build a culturally diverse community, Binghamton University invites applications from women, people with disabilities, and members of minority groups.