Binghamton University - Office of Residential Life
Residential Athletic Traditions Graduate Assistantship

The Residential Athletic Traditions Graduate Assistantship will be responsible for the management and operation of co-rec sports for the 2022-23 academic year.

The Residential Athletic Traditions Graduate Assistantship will gain experience in planning, organizing, implementing and evaluating sports for the Fall, Winter and Spring seasons. The Residential Athletic Traditions Graduate Assistantship will have opportunities to utilize and develop personal and professional skills needed to assist with the management of a co-rec sports program.

Responsibilities:
- Interfacing with student leaders, area governments and sport commissioners
- Gathering feedback and setting up leagues and tournaments
- Coordinating and planning the marketing and promotion of leagues and tournaments
- Planning and implementing a large scale banquet in the Spring semester
- Liaising with Campus Recreational Services
- Casual attendance at weekend games
- Full attendance during any planned winter tournaments
- Act as a primary contact for leagues and teams
- Work with supervisor on resolution and problem solving of team/league questions and concerns
- Ensure that teams/leagues are familiar and abide by designated rule books and guidelines
- Assist with supervision of league commissioners, referees and other staff as assigned
- Complete a regular evaluation of and revision of sport rules, policies and procedures
- Complete regular reports as necessary (league and tournament wrap up, interest meetings, end of year review)

Qualifications:
Candidates must be accepted into a Binghamton University graduate program for the 2022-2023 academic year. Candidates with experience with Intramurals/Club Sports are preferred. Strong written and oral communication skills required. Ability to multitask and work as a team player is a must.
Computer proficiency in MS Office required.

Stipend:
This assistantship includes a base stipend for the academic year of $10,568 paid biweekly. This position is represented by the Graduate Student Employees Union (GSEU) and the stipend includes all potential union-negotiated raises applicable for the academic year. Twenty hours of work per week is expected.

To Apply:
Interested candidates who are currently Binghamton University undergraduate or graduate students should submit a resume, cover letter and contact information for three professional references through hireBING. Candidates not currently enrolled at Binghamton University should submit a resume, cover letter and contact information for three professional references via email to apalmati@binghamton.edu.

Please indicate that you are applying for the Residential Athletic Traditions Graduate Assistantship.