

**PROPOSAL BUDGET**

**Personnel Costs:** (e.g., graduate students, undergraduate students, technical staff and associated fringe benefits). Summer salary, fellowships, and/or course buy-out to faculty are not allowed. If a graduate student is hired during the academic year, \$6,000 per semester must be budgeted for tuition; waivers of this policy must be requested from the appropriate academic dean.

A. Salaries and Wages

Graduate Students \$ \_\_\_\_\_  
Number of Students: \_\_\_\_\_  
% of time: \_\_\_\_\_% # of months: \_\_\_\_\_

Undergraduate Students \$ \_\_\_\_\_  
Number of Students: \_\_\_\_\_  
Number of hours: \_\_\_\_\_ Hourly rate: \_\_\_\_\_

Other Personnel (*identify below*) \$ \_\_\_\_\_

B. Fringe Benefits

Graduate Students @18% \$ \_\_\_\_\_  
Undergraduate Students @5% \$ \_\_\_\_\_  
Research Foundation Employees\* @42% \$ \_\_\_\_\_

**Other Costs:**

C. Travel \$ \_\_\_\_\_  
D. Materials and Supplies \$ \_\_\_\_\_  
E. Tuition \$ \_\_\_\_\_  
F. Other Expenses \$ \_\_\_\_\_

**TOTAL REQUESTED** \$ \_\_\_\_\_

\* For rates for other personnel, please see <https://www.binghamton.edu/research/spa/rates.html>

**BUDGET JUSTIFICATION**

Please provide a brief explanation of specific items included in the budget categories above.