Transfer Student Handbook
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Welcome Transfer Students!

Nearly one third of the undergraduate student population at Binghamton University is composed of transfer students. In other words, Binghamton greatly values you and has wonderful resources to help you!

- **Transfer Student Initiatives and Services Office**
  - The Transfer Student Initiatives and Services office (TSIS) opened in the fall of 2010 and is located in the CIW Library. As transfer students have different needs than first year students, TSIS was created to help transfers through their transition to Binghamton after attending another college. Transfers are encouraged to use this office as their first point of contact; whether your questions are academic, social, or anything else, we are here to help. The office provides mentoring, advice and advocacy. We look forward to meeting you and helping you make the most of your experience here, at Binghamton University.
    - **Location:** CIW Library, Room 109
    - **Telephone:** (607) 777 – 3868
    - **Email:** transvcs@binghamton.edu
    - **Hours:** 8:30AM-5:00PM

- **Transfer Student Lounge**
  - Courtesy of The Transfer Student Initiatives and Services Office, The transfer student lounge is provided just for you! Located in the CIW Commons, it features couches, tables, chairs, a refrigerator, coffee pot, and a microwave. Stop by to study, have lunch or just hang out.
    - **Location:** CIW Commons, Room 130
    - **Hours:** 9:00AM-5:00PM

- **Tau Sigma National Honor Society**
  - Did you know there is an honor society that specifically recognizes the academic excellence of transfer students?
  - Tau Sigma was established at Binghamton University in 2007. It is nationally recognized and provides its members with leadership opportunities. To be eligible for membership in Tau Sigma, students need to be full time and achieve a GPA of 3.5 or higher during their first semester at Binghamton University after attending another college for at least one year. Tau Sigma also offers scholarships each year for active members nominated by their chapter.
    - **For more information:** [http://www.tausigmanhs.org/](http://www.tausigmanhs.org/)
Important Dates

Fall Semester 2014

Aug 20 Graduate student pre-semester registration, fall 2014
Aug 20 Undergraduate pre-semester registration, fall 2014
Aug 28 Residence halls open for new students 9 a.m.
Aug 29 Residence halls open for returning students 9 a.m.
Sept 2 Classes begin
Sept 12 Course add deadline*
Sept 12 Course drop/delete deadline*
Sept 24 Classes recess at 1 p.m.
Sept 24 Residence halls close 2 p.m.
Sept 25-26 No classes (Rosh Hashanah)
Sept 28 Residence halls open 2 p.m.
Sept 29 Classes resume
Oct 3 Classes recess 1 p.m. (Yom Kippur)
Oct 6 Classes resume
TBD Registration and academic advising for spring 2015
Oct 31 Course withdraw (with a “W”) / change grade option deadline
Oct 31 Last day for seniors to submit an application for degree for fall 2014
Nov 26 Classes recess 1 p.m.
Nov 26 Residence halls close 2 p.m.
Nov 27-28 No classes (Thanksgiving)
Nov 30 Residence halls open 2 p.m.
Dec 1 Classes resume
Dec 12 Last day of classes
Dec 13-14 Reading Period
Dec 14 Fall Commencement ceremony
Dec 15-19 Final examinations
Dec 20 Residence halls close 11 a.m.

Winter Session 2015

Jan 5-23

Spring Semester 2015

Jan 22 Residence halls open 9 a.m.
Jan 23 Pre-semester registration, spring 2015
Jan 26 Classes begin
Feb 6 Course add deadline *
Feb 6 Course drop/delete deadline *
Mar 27 Course withdraw (with a “W”) / change grade option deadline *
Mar 27 Last day for seniors to submit an application for degree for spring 2015
Apr 3 Classes recess at 1 p.m.
Apr 3 Residence Halls close 2 p.m.
Apr 6-10 Spring Recess (Passover, Easter)
Apr 12 Residence halls open 2 p.m.
Apr 13 Classes resume
TBD Registration and academic advising for fall 2015
May 8 Last day of classes
May 11-15 Final examinations; residents must vacate residence halls 24 hours after last exam
May 15-17 Commencement ceremonies

Summer Session 2015

Term I: May 26-June 26
Term II: July 6-August 7
Term III: variable
Campus Map:
BU Brain:

Students use BU BRAIN Self Service to register for classes, view grades, view unofficial academic transcripts, request official transcripts, run Degree Works reports, print class schedules, view student accounts, view holds, view and update personal information, view and accept financial aid awards, and more.

It is extremely important for each student to keep his or her emergency contact information up to date. The University uses this information in the event of a health, police or other emergency event.

RAVE ALERTS: Under BU Brain, students are given the opportunity to sign up for RAVE alerts. RAVE alerts inform students of campus emergencies including fires, weather emergencies, police emergencies and class cancellations. Students can choose to receive email, voice mail and/or text messages.

The portal is available at: www.binghamton.edu/self-service/

- Every student’s User ID is his or her Binghamton email address minus the “@binghamton.edu” for example John Smith’s login would be jsmith1.

More information on the RAVE alert program and how to receive the alerts can be found at www2.binghamton.edu/registrar/students/rave.html

- Parents can also sign up to receive RAVE alerts.
- Login page pictured below:

BU BRAIN Self Service Access

Log-in with your Binghamton University Computer Account User ID and password (also known as PODS username and password). If you do not have a User ID and password or cannot remember your password click here.

Admissions Applicant: You must first ACTIVATE your Binghamton University Computer Account User ID. Go to https://password.binghamton.edu. Please refer to communications and documentation provided by Undergraduate or Graduate Admissions Office.

User ID: [blank]
Password: [blank]

Login  Click Here for Help with Login?

RELEASE: 8.4.1
Registration

1. Students register through BU Brain. Upon logging in, students should proceed to the tab labeled “Student”. The student will be directed to the student tools list and should click on the first item on the list labeled “Registration” and they will be brought to the registration menu.

- From the registration menu, students can check their registration status. This is where students can check for any holds which prevent them from registering and find out the exact time and date in which they are scheduled to register.
- Under the registration menu, students can search through the catalog of classes. By using “advanced search” students can search for classes by subject, credits, instructor, time, and more. Another great feature of the advanced search tool is that it allows students to search for classes by specific general education requirements.
- Students register for classes by clicking on the “add or drop class” link on the list under the registration menu. Once there, students will enter the CRN. The CRN is a five-digit number that identifies each class; it will be listed in the catalog with the class.

**Add or Drop Courses**

Look up courses or add, drop or change grading options for your course enrollment.

To view important dates and deadlines please visit the Registrar's website by clicking here.

* Registration for Winter 2013 is now open.

* Students with a Student Accounts hold wishing to withdraw from a course can do so by submitting the appropriate paperwork to the Office of Financial Aid and Student Records. The course withdrawal form is only available in the office, room SW 119. Office hours are Monday through Friday, from 9:30 a.m. to 5:00 p.m.

**Look Up Classes**

Access the grid/list view of the schedule of classes. When you are within your registration window, you are able to add classes directly from the search results.

* The Fall 2012 Schedule of Classes is now available.
  - The Fall 2012 mini course list is available here

* The Winter 2013 Schedule of Classes is now available.

* The Spring 2013 Schedule of Classes is now available.
  - The Spring 2013 mini course list is available here

* The Summer 2013 Schedule of Classes is now available.
Degree Works

Degree Works is a computer program that produces progress-toward-degree reports for students. A Degree Works report shows all of the requirements needed to receive a degree and which courses are used to satisfy each requirement. The report will also show credit hours completed, credit hours in progress, and credit hours needed to complete your degree requirement. Remember: Completing the total hours required does not mean you have fulfilled all your course requirements. Total credit hours completed is only one part of attaining a degree.

You can also choose to run unofficial "what-if" reports for other majors via Degree Works online. The "what if" reports will show you how your courses could be counted towards completion of different majors. For example, if you are currently in Harpur and thinking about applying as an interuniversity transfer to the School of Management, your DARS report will show you how many of your credits will transfer. Check with an academic advisor for more information on how changing your major would affect your progress towards a degree.

How to check your Degree Works on BU Brian:

- Log into http://bubrain.binghamton.edu
- Click on the “Student” tab
- Select “Student Records”
- Click on “Degree Works”
- Select “Degree Works”

You can choose one of the following tabs on the left side:
- Worksheet- Choose this option to view the courses you have to fulfill to complete your declared major’s degree and which of those courses you have already completed.
- What if- Choose this option to find out how your courses would count toward various majors and what courses with would have to fulfill to complete a particular major.
- Looking Ahead- Create a list of possible courses you want to take in the future

Degree Works Tips and Tricks:

Frequently Asked Questions:
http://www.binghamton.edu/registrar/pdf/degree-works-faq.pdf

These are the symbols found on a Degree Works report and their meanings:
- Complete
- Not Complete
- In Progress

(@) Represents all classes when used as a prefix, and can also be used to represent all course numbers

“Chem 2211”- Course Links show when a requirement has not yet been completed, the audit will display courses that are required to complete the requirement. These courses are also hyperlinks, when clicked it will display catalog info about the course. Course numbers that are followed by an * indicate that the course contains prerequisites.
Academic Advising

Academic advisors are extremely important people in the lives of students. An academic advisor can help students with course selection and scheduling, reading and understanding DARS, and clarifying their academic goals. They can also provide information about independent studies, study abroad, and internship opportunities. Academic advisors can be contacted by email or, telephone, and will accept both appointments and walk-ins. Advisors are determined based on school.

How to contact your advisor:

- **Harpur Advising:**
  - Located in Academic B, Room G18
  - Monday – Friday 9:30 am – 5:00 pm
  - (607) 777 – 6305
  - harpweb@binghamton.edu

- **Watson Advising:**
  - Located 2nd Floor of the Engineering Building Room EB-M00
  - Monday – Friday 9:30 am – 4:30 pm
  - (607) 777 – 6203
  - wtsnadv@binghamton.edu

- **School of Management Advising:**
  - Located in Academic A, Room 142
  - Monday – Friday 8:30 am – 5:00 pm
  - (607) 777 – 2316
  - bperry@binghamton.edu

- **Decker Advising:**
  - Located in Academic B
  - (607) 777 – 4954
  - nursing@binghamton.edu

- **College of Community and Public Affairs: Human Development Advising**
  - Located in the University Downtown Center, Room 407
  - Monday – Friday 8:30 am – 5:00 pm
  - ddistef@binghamton.edu

- **Pre – Law Advising:**
  - Located in Academic B, G18
  - Monday – Thursday 1:00 pm – 2:30 pm
  - (607) 777 – 6305
  - prelaw@binghamton.edu

- **Pre – Health Advising**
  - Located in Academic B, G18
  - Dr. Langhorne: Pre-health Advisor
  - (607)-777-6305

**Peer Advisor**

Peers are other Binghamton students that have been trained to help and answer questions. They can compute GPA's, help read DARs, and more. Many students feel more comfortable meeting with a peer advisor because they are the same age, which may be less intimidating. Several individual advising offices offer peer advising.

- Human Development
- Harper
- Pre-Health
- Watson
The Discovery Program

The Discovery Program’s mission is to help students successfully transition to college and assist them throughout their undergraduate experience to fully reach their academic potential. Discovery Advisors (DAs) are a trained group of select students who are available to provide advice and guidance to their peers at Binghamton. DAs serve as a first step for students to acquire academic guidance, gain knowledge about the resources available on campus, and learn how to effectively improve their time management, study techniques, and note taking skills.

Contact Discovery!

Email: discovDA@binghamton.edu
Administrative Phone: (607) 777 – 5985

Discovery Centers

Mountainview Student Success Center
Appalachian Hall, G17
5:00-8:00 p.m. Sunday-Thursday

College-in-the-Woods
CIW Library
5:00-8:00 p.m. Sunday-Thursday
(607) 777-9235

Dickinson/Newing
Chenango-Champlain Collegiate Center
5:00-8:00 p.m. Sunday-Thursday

Hinman
Hinman Library
5:00-8:00 p.m.- Sunday-Thursday

Administrative Staff

Scott Bennett, Associate Director
(607) 777 – 5009
sbennett@binghamton.edu

Kellie Duff, Department Secretary
(607) 777 – 5985
klduff@binghamton.edu
Library

Glenn G. Bartle Library
The Glenn G. Bartle Library houses collections in the fine arts, humanities, social science, mathematics, and computer science. Special Collections and University Archives are also located in Bartle.

- Circulation Desk: (607) 777 – 2194
- Reference Desk: (607) 777 – 2345
- PO Box 6012
- Vestal Parkway East
- Binghamton, NY 13902

The Science Library
The Science Library is located near the science buildings and contains materials in the fields of science, engineering, nursing and psychology.

- The Information Service Desk is located on the Main floor and can be reached at (607) 777 – 2166

The University Downtown Center Library
The library Information Commons is located on the main floor of the UDC and maintains a collection of books, regional government documents and current periodicals.

- (607) 777 – 9225
- 67 Washington Street
- PO Box 600
- Binghamton, NY 13902

All students are welcome to study in any of the libraries on campus.

Services for Undergraduate Students:
- If you need research help, stop in, text (607 – 205 – 8173), chat, skype, email or call the library at (607 – 777 – 2345).
- Your university ID card serves as your library card.
- The Bartle Library is open 24/5 when classes are in session, 24/7 during exam periods.
- Save information to your H drive to have it accessible anywhere on or off campus.
- You can quickly scan documents with the new walk-up scanner located in Bartle Library.
- If you find a book or article that the library does not have, they can get it for you from another library for you using ILLiad, Binghamton’s Inter-Library Loan Service!
- You are welcome to bring in covered drinks to the Libraries, as long as they are kept away from the computers. However, the Libraries are a no-food zone.
- You can search the library catalog and databases from off-campus.
- You can use Refworks to create your bibliographies and store your citations.
Tutoring

Tutoring is designed to help you:

1. Understand key concepts in your course
2. Develop critical thinking skills
3. Advance your problem solving skills
4. Expand your study skills
5. Tutoring is most effective when you meet with your tutor regularly throughout the semester

University Tutoring Services

UTS provides FREE appointment based tutoring in a variety of disciplines by peer tutors. These peer tutors are experts in their subjects and are dedicated to working with you to develop the skills you need in your current class.

To make an appointment:
- Go to tutortrac.binghamton.edu. You will be redirected to the Central Authentication Service page.
- Enter your PODS username and password.
- Once on the TutorTrac home page, click "Search Availability".
- Choose Center: University Tutoring Services and Course.
- Pick a time slot and SAVE (check email for confirmation).
- E-mail UTS@binghamton.edu or call 607-777-9235 for help

Walk-In Tutoring Services

Free walk-in tutoring and no appointment needed. There is no limit on number of sessions you can attend. If you have any questions or concerns about walk-in tutoring, e-mail UTS@binghamton.edu.

For a list of courses visit http://www2.binghamton.edu/writing/writing-center/index.html

For more information contact the UTS staff:
- James Pitarresi, Director (607) 777 – 6379, CIW 102 jmp@binghamton.edu
- Lisa Bennett, Assistant Director (607) 777 – 3971, CIW 202 lbowker@binghamton.edu

The Writing Center

The writing center offers free tutoring in college writing for all students. The center assists in essays, arguments, research papers, reports, analyses, editorials, proposals, abstracts, and lab reports, with critical reading, developing presentations and citing sources.

To make an appointment, visit: http://www2.binghamton.edu/writing/writing-center/index.html

Click the “Schedule an Appointment” tab on the left side. Sign in using your PODs user name and password and follow the steps to schedule an appointment.

Library North, LN 2412
Monday – Thursday 10:00 am – 4:00 pm
Friday 10:00 am – 3:15 pm.
(607) 777 – 6725

The Public Speaking Skills Lab

The Public Speaking Skills Lab provides feedback on your public speaking and helps you work to improve your communication skills.

The lab is located in Chenango Champlain Collegiate Center, room 101B and is open Monday through Friday. To schedule an appointment visit http://www.binghamton.edu/public-speaking/contactinfohours.html

Click the “Schedule an Appointment” tab on the left side.

Hours:
- Mondays- 9:30am-6:30pm
- Tuesdays- 9:30am-6:30pm
- Wednesdays- 9:30am-5:30pm
- Thursdays- 9:30am-6:30pm
- Fridays- 9:30-10:30am AND 12:00-3:00pm
Campus Services

Mail Services
- Mail is delivered to the offices and dorms on campus by 11 am Mon-Fri.
- Students are assigned mailboxes for mail. Packages can be picked up at the main window (UUB 55) in the basement of the old union below the Susquehanna room Monday – Friday 11:00 am – 3:50 pm.
- Mail for students should be sent to:
  Student’s Name
  BU BOX ####
  PO BOX 6020
  Binghamton, NY 13902
- Packages (UPS, FedEx, etc.) for students should be sent to:
  Student’s Name
  BU BOX ####
  4400 Vestal Parkway East
  Binghamton, NY 13902

University Bookstore
- The University Bookstore sells textbooks, magazines, cards, snacks, campus attire, gifts, dorm room necessities, and more!
- The bookstore also rents textbooks each semester at more affordable rates.
- (607) 777 – 2745
  Mon. – Fri. 9:00 am – 6:30 pm
  Sat. Noon – 4:00 pm
  Sun CLOSED

BUC$:
- Binghamton University created the BUC$ program to be the ultimate compliment to your university experience. Your BUC$ account works like a debit account, but is additionally convenient because it’s on your Binghamton ID card. BUC$ is accepted on campus at the bowling alley, Health Services, bookstore, vending machines, and more! Off campus, BUC$ is accepted at CVS, Subway, Applebee’s, IHOP, Arby’s, Cold Stone Creamery, and more!

Banking
- M&T bank is available on campus. The centrally located branch is on the second floor of the University Union West. The branch is open Monday – Friday 11:00 am – 5:00 pm and can be reached at (607) 777 – 6400
- In addition, ATMS are located:
  o Inside Bartle Library Tower near Jazzman’s
  o Outside the events center doors, facing the West Gym
  o Next to the branch office in University Union West
  o Outside the University Union facing the Chenango Champlain Collegiate Center
  o In Lecture Hall, by LH 10

B – Line
- B – Line is the official source of university news. It is sent out daily to all students via bmail. It provides information on administration, recreation and other events occurring on campus.

Laundry Services
- Every residence hall has its own laundry facility located in either the basement or first floor of the building. Laundry services are free for all students.
Campus Recreation

The Student Association
The Student Association at Binghamton University is a student government operating within the State University of New York for over fifty years. Considered one of the most effective student governments in the nation, the SA acts as the main facilitator of student activities on campus, as well as a major contributor to the services students use day in and day out. For the most recent SA news and a list of active student groups, visit sa.binghamton.edu. The SA is located in the Student Union UUW203 and can be contacted at (607) 777-7777.

Campus Gyms
- All students pay a recreation fee and have access to the Rec Center (excluding FitSpace and group fitness classes) during posted Rec Center building hours. To contact the Rec Center Information Desk in the East Gym: (607) 777-7529.
- Campus’s newly renovated gym space is FitSpace. The gym features 20 treadmills, 9 AMTs, 9 Arc Trainers, 5 Octane Ellipticals, 7 Precor Ellipticals and more. The new facility does require a membership fee.
  - FitSpace is open Monday – Friday 5:45 am – 11:30 pm
  - Saturday 9:00 am – 8:00 pm
  - Sunday 9:00 am – 10:00 pm.
For membership fee information visit http://www.binghamton.edu/campus-recreation/facilities-services/memberships.html

Outdoor Pursuits is dedicated to the promotion of physical activity, wellness and a deeper understanding of nature through experience-based outdoor, adventure and environmental education. This mission is fostered through environmental awareness and minimum impact travel, service learning and conservation efforts, skill development and personal challenge, positive group dynamics, and having a great time!

The Outdoor Pursuits office is located on the lower level of the Rec Center at the East Gym and is open Monday and Thursday 10:00 am – 7:00 pm, Tuesday, Wednesday and Friday 10:00 am – 5:00 pm. For more information call (607) 777 – 6414 or email outdoors@binghamton.edu
Parking Services

- Parking Services is located in the Copper Administration Building AD G8, Monday through Friday from 9:00 am – 4:00 pm and can be reached at (607) 777 – 2279 or at parking@binghamton.edu
- For parking permit information visit http://www2.binghamton.edu/parking-services/general-information/index.html
- The University requires that all vehicles conform to New York State Department of Motor Vehicles rules and regulations. Tickets will be issued, and parking fines assessed, for the following violations:
  - No current, appropriately displayed vehicle registration decal: $40
  - No current, appropriately displayed University parking permit: $40
  - Parking in a tow-away zone: $40
  - Parking in a fire-safety zone: $100
  - Parking on the grass: $40
  - Overtime parking: $20
  - Parking in a restricted area: $40
  - Unauthorized parking in a disabled zone: $100
  - All other violations: $40
  - Parking while displaying a stolen, forged, altered, or illegally obtained parking permit or registration decal: $50
  - Parking in a Commuter or Snow Lot after hours: $25
Residential Life

Residential life offers students housing in 6 different and unique communities. Reslife can be contacted at (607) 777 – 2321 or at reslife@binghamton.edu

College – in – the – Woods
• CIW opened in 1972, with the exception of the Mohawk building which was added in 2001.
• CIW features 5 residence halls and houses more than 1,300 students
• The 5 residence halls (Seneca, Oneida, Cayuga, Onondaga, and Mohawk) are named after Iroquois nations
• This community features suites and corridor style rooms (doubles, triples, quads and suites for 5-6 people)
• CIW offers break, chemical free and learning community options
• CIW has a library, CoRec football field and volleyball court, and a recently remodeled night owl dining option
College in the Woods can be reached at (607) 777 – 2637 or at ciwcom@binghamton.edu

Dickinson
• Dickinson was established in 1959 and has been newly constructed and renovated.
• Dickinson is comprised of four residence halls with more than 1,500 residents living in "Flats" of either four single rooms or two doubles and a single.
• Dickinson offers break, chemical free and learning community options
Dickinson can be reached at (607) 777 – 2826

Hinman
• Hinman opened in 1967
• Hinman features 5 residence halls and houses more than 1,000 students
• The 5 residence halls (Cleveland, Hughes, Lehman, Roosevelt, and Smith) are named after past New York State governors
• The community features 4 and 6 person suites
• Hinman offers break, chemical free, and learning community options
• Hinman has a wide focus on community service and leadership
• The community has a study center, computer pods, tennis court, and beach volleyball and basketball courts.
Hinman can be reached at (607) 777 – 4716 or at Hinman@binghamton.edu
Residential Life Continued

Newing
- Newing was established in 1967
- Newing recently underwent construction and four new buildings opened in 2010 – 2011
- The 4 halls - Bingham, Broome, Delaware, Endicott - are named after important people and places from the Greater Binghamton area
- Semi – private rooms are available in Newing
- Newing offers break, chemical free and learning community options
- The new buildings of Newing focus on green living and are LEED certified
- This community has a long tradition of fraternity and sorority involvement
Newing can be reached at (607) 777 – 2864

Mountainview
- Mountainview opened in 2003 – 2004
- Mountainview features 4 residence halls and houses more than 1,200 students
- The 4 residence halls - Cascade, Hunter, Marcy, and Windham - are named after Adirondack and Catskill mountain peaks
- The community features 4 and 6 person suites, and designated triples
- Mountainview offers break, chemical free and learning community options
- The community has study rooms, activity rooms, central air conditioning, a computer lab, athletic field and an outdoor theater
Mountainview can be reached at (607) 777 – 7660

Apartments (Hillside and Susquehanna)
- The apartments house sophomores, juniors, seniors, and non-traditional freshman
- Susquehanna is a 24 hour quiet community
- Hillside offers 3 and 4 person apartments
- Susquehanna offers family housing
- Apartments come with full kitchens and single bedrooms
Hillside can be reached at (607) 777 – 4455
Susquehanna can be reached at (607) 777 – 2904
Food on Campus

Meal Plans

- All students living on lower campus (excluding Hillside and Susquehanna) are required to have a meal plan. Meal plans are also available for commuter students. There are 6 different meal plans available for residential students so visit [http://binghamtonudining.com/plans/index.html](http://binghamtonudining.com/plans/index.html) to find the perfect plan for you.

- In addition to the four dining halls - Appalachian Dining Center, College in the Woods Dining Center, Hinman Dining Center, and Chenango Champlain Collegiate Center- meal plans are accepted at a variety of other locations on campus including:
  - The Marketplace located in the University Union
  - Jazzman’s café library tower
  - The Chenango Room
  - Einstein Bros Bagels
  - Jazzman’s café Academic B
  - The Woods Diner at CIW
  - The Night Owl Cafes at Hinman, Appalachian and C4
  - The Events Center Café
  - ITC coffee kiosk
  - Jazzman’s café downtown
  - Café Tillman

- In addition to dining on campus, Sodexo provides a full-time registered dietitian and catering services (including birthday cakes!). Catering can be reached at (607) 777 – 2925 and the dietitian can be contacted by email at aschmidt@binghamton.edu

Food Co – Op

- The SUNY Binghamton Food Co-Op is a student organization which aims to make alternative food choices available for the students by providing a number of different organic, vegan, vegetarian, and local food products.

- The Food Co – Op is located in the University Union’s basement (UU – B30) and can be contacted at (607) 777 – 4258 or foodcoop@binghamtonsa.org

Food Pantry

- The food pantry is available for students running low on funds. The pantry is located in the Financial Aid office (Student Wing, room 119). This service is provided to help students. The pantry is filled with donations of non – perishable foods and toiletries. There is no requirement to be able to use this service and the office keeps it anonymous by not keeping track of students or how often each student uses it.

- The pantry is open Monday – Friday, 9:30 am – 5:00 pm. The Financial Aid office can be reached at (607) 777 – 2428
## Off Campus Stores/ Food

### Grocery/ Pharmacy
- Walmart  
  2405 Vestal Parkway East  
  (607) 798 – 1101  
- Target  
  3112 Vestal Parkway East  
  (607) 729 – 6611  
- Weis  
  50 Pennsylvania Ave  
  (607) 762 – 5410  
- Weis  
  100 Rano Blvd  
  (607) 798 – 8878  
- Grocery Tree  
  4700 Vestal Parkway East  
  (607) 766 – 6001  
- Wegman’s  
  650 Harry L Drive  
  (607) 729 – 7227  
- CVS  
  138 Vestal Parkway West  
  (607) 748 – 7421  
- Rite – Aid  
  3701 Vestal Parkway East  
  (607) 729 – 9141

### Take Out Food
- Panda Chinese  
  3748 Vestal Parkway East  
  (607) 798 – 1833  
- New Panda Chinese  
  199 Robinson Street  
  (607) 724 – 4499  
- Mario’s Pizza  
  4700 Vestal Parkway East  
  (607) 798 – 9444  
- Pizza Hut  
  3608 Vestal Parkway East  
  (607) 797 – 6185  
- Papa John’s  
  589 Harry L Drive  
  (607) 777 – 9997  
- Mediterranean Gyro  
  4700 Vestal Parkway East  
  (607) 729 – 2001  
- Jimmy John’s Subs  
  3915 Vestal Parkway East  
  (607) 217 – 7393

### Restaurants
- Applebee’s  
  3702 Vestal Parkway East  
  (607) 729 – 4311  
- Café West 46  
  46 Seminary Ave  
  (607) 723 – 3189  
- Remlik’s Grille & Oyster Bar  
  31 Lewis Street  
  (607) 217 – 4513  
- Taste of Europe  
  56 Court Street  
  (607) 296 – 4213  
- Loft @ 99  
  99 Court Street  
  (607) 217 – 5911  
- Little Venice  
  111 Chenango Street  
  (607) 724 – 2513  
- Crepe Heaven  
  217 – 219 Main Street  
  (607) 765 – 3772  
- Tranquil Bar/Bistro  
  36 Pine Street  
  (607) 723 – 0495  
- Cyber Café West  
  176 Main Street  
  (607) 723 – 2456  
- Number 5  
  33 S. Washington Street  
  (607) 723 – 0555  
- Sake Tumi  
  71 Court Street  
  (607) 238 – 1771  
- Lost Dog Café  
  222 Water Street  
  (607) 771 – 6063  
- Burger Mondays  
  23 Henry Street  
  (607) 722 – 7777  
- Olive Garden  
  1112 Vestal Parkway East  
  (607) 748 – 5840  
- Fuji San  
  4105 Vestal Parkway East  
  (607) 797 – 9888  
- Tully’s Good Times  
  4700 Vestal Parkway East  
  (607) 644 – 1030
Campus Office Directory

Admissions
(607) 777 – 2171
Admissions is where transcripts and other academic records are sent and stored. Admissions is also where you would go should you choose to transfer from one school within the university to another.

Alumni Relations Office
(607) 777 – 2431
alumni@binghamton.edu
The Alumni Relations Office is a great resource to network with alumni for future career options

Fleishman Center for Career and Professional Development
University Union 133
LSG 500 (607) 777 – 2400
The Career Center is provided to help students:
• choose a major and determine a career path
• assess your skills, interest, values, and experiences as they relate to your career goals
• identify and secure opportunities that will allow you to gain experience
• conduct a successful job search
• prepare a resume or CV
• develop interview skills
• network with alumni

Center For Civic Engagement
University Union 337
(607) 777 – 4287
cce@binghamton.edu
The CCE works with communities within and beyond Binghamton University's campus to provide various rewarding and meaningful opportunities to students, faculty, staff, alumni, and community members. The CCE supports the attainment of academic, personal, and professional growth through civic engagement to develop active and engaged citizens.

Computer Services
Computer Center, First floor lobby
(607) 777 – 6420
helpdesk@binghamton.edu
Should a problem with your computer arise; Binghamton helps at the Information Technology Services HelpDesk. These services are available Monday through Friday 8:00 am – 4:30 pm

Counseling Center
LN 1202 (607) 777 – 2772
The University Counseling Center provides comprehensive preventive and clinical services to Binghamton University’s undergraduate and graduate student community. The goal is to enhance the psychological well-being of our students so they can take full advantage of the educational opportunities at the University. Appointments can be made Monday through Friday 9:00 am – 5:00 pm

Dean of Students
University Union West 205, (607) 777 – 2804
dos@binghamton.edu
Monday – Friday, 8:30 am – 5:00 pm
The Office of the Dean of Students provides support for a variety of student concerns including illness, death in the family, financial difficulties, academic trouble and other personal emergencies. Students come to the office seeking assistance, advocacy and satisfactory resolutions to problems. The dean and her staff help students take full advantage of the countless resources Binghamton University has to offer, as well as serve as the primary campus resource for students’ parents, guardians and families.
Educational Communication Center
Lecture Hall B-60
(607) 777 – 4750
Monday – Friday, 8:30 am – 4:30 pm
ecc@binghamton.edu
The Educational Communication Center is committed to the vision of meeting the needs of the campus community by
• designing and constructing effective learning environments
• providing support and maintenance of instructional technology and media
• serving as a consultant to the university community regarding educational technology and media
• communicating with university members regarding value-added services available to departments.

Emerging Leaders Program
ELP is a program for new students who are interested in learning about and practicing leadership as well as enhancing the skills necessary for success in college and beyond. Through ELP, students will:
• get to connect to University and community people and resources
• build a support network
• learn about, develop and practice leadership skills
• earn a leadership certificate
• learn how to maximize the college experience
For more information, contact:
Debora Clinton Callaghan, Senior Associate Director
dclinton@binghamton.edu or
Tyler Lenga, Program Coordinator
tlienga@binghamton.edu

ESCAPE Bus Company
New Student Union 320
(607) 699 – 2287
Monday – Thursday 12:00 pm – 4:00 pm
Friday 11:00 am – 3:00 pm
info@escape.binghamton.org
Escape is a student run bus charted company serving New York City, Long Island, Westchester, and Albany. As part of the Student Association at Binghamton University, ESCAPE is proud to be a non-profit operated by student, for students. ESCAPE bus tickets are currently $35 one-way and $60 round trip, regardless of destination or holiday designation.

Health Services
(607) 777 – 2221
Monday – Friday 8:00 am – 4:45 pm
health.services@binghamton.edu
The Decker Student Health Services Center is located on the East Access road, between Newing College and College-in-the-Woods. The service provides health care for acute illnesses and injuries, immunizations, travel medicines, women’s services (birth control, routine GYN care, and emergency contraception). All students pay a mandatory health fee and are entitled to use of the center, however some services are at an additional cost.

Interpersonal Violence Prevention Program
Location: IN-B05 (lower left side of health services)
(607) 777 – 3062
The Interpersonal Violence Prevention Program works to reduce instances of and the traumatic impact of sexual assault, dating and relationship violence, harassment, bullying and stalking at Binghamton University. They do this through education, coordination, treatment and linking students with information and resources.
For more information, contact:
Jessica Krohn, Interpersonal Violence Prevention Coordinator
Languages Across The Curriculum (LxC)
Hinman B Building RC 209
(607) 777 – 2499 LxC@binghamton.edu
LxC works to help US students to develop foreign language skills in subjects of their interest and allows international students the opportunity to employ their native language skills. The long term goal of LxC is to establish a campus wide expectation that students will be able to make meaningful use of any language they know in any class at any level anywhere in the University curriculum.

Multicultural Resource Center
Library South G 548
(607) 777 – 4472 mrc@binghamton.edu
Monday – Friday 8:00 am – 4:00 pm
The Multicultural Resource Center coordinates the University’s multicultural initiatives including but not limited to student programs supporting the recruitment, retention, personal and professional development and success of all students with a special emphasis on students from culturally diverse backgrounds.

The National Student Exchange Office
CIW Library, room 112
(607) 777 – 4814 birgit@binghamton.edu
The National Student Exchange (NSE) provides an opportunity for undergraduate students to study at another NSE member college or university. With institutions throughout the U.S., Canada, Puerto Rico, Guam, and the U.S. Virgin Islands, there are choices available for everyone. This is a chance to take courses not offered at Binghamton, enjoy a different geographic area, experience a different cultural/social environment, and explore graduate and professional schools on or near your NSE host campus. For more information, contact Birgit Nicolaisen the National Student Exchange coordinator.

Off Campus College
University Union West 204
(607) 777 – 2768
Monday through Friday, 8:30 am – 5:00 pm OCC@binghamton.edu
The mission of the Off Campus College is to provide services and programs that support the University’s goals of achieving an environment that encourages and promotes educational excellence. OCC focuses much of its efforts on the welfare of students who do not reside in University – managed housing.

The Office of External Scholarships, Fellowships and Awards
University Union 260
(607) 777 – 4324 jmcdona@binghamton.edu
The Office of External Scholarships, Fellowships and Awards works with students to identify funding opportunities and then assists them during the application process. The majority of these opportunities are funded by private foundations or federal sources and often involve a lengthy application process. They are awarded on the basis of broad-based competition among applicants nationwide, not just among Binghamton students. For more information, contact the director: Janice McDonald.

Ombudsman Office
Library South G 526
(607) 777 – 2388
Monday through Friday, 8:30 am – 5:30 pm
The University ombudsman provides confidential, impartial and informal assistance to all members of the University community and is available to help individuals and groups with the resolution of problems and conflicts. The University Ombudsman will listen to you, discuss your concerns, answer your questions, explain University policies, provide information and referrals, and help you develop options for resolving problems. Talking to the ombudsman can be a good first step when you don’t know where else to turn.
Police (UPD)
Emergency: 911
Non-Emergency: (607) 777 – 2393.
police@binghamton.edu
The New York State University Police at Binghamton is a fully empowered state law enforcement agency. The primary mission of the University Police is to provide a safe environment for the campus community. Protecting life and property, preventing and investigating crime, and maintaining public order are among their top priorities. Crimes can be reported online or over the phone.

Services for Students with Disabilities
University Union, room 119
(607) 777 – 2686
ssd@binghamton.edu
Services for Students with Disabilities provides a wide range of assistance to enrolled students with physical, learning or other disabilities. The mission statement for Services for Students with Disabilities is to promote and facilitate the educational and personal development of Binghamton University students with disabilities, the enhancement of the university’s architectural and program accessibility, and the promotion of a campus culture characterized by attitudes of caring, respect, and inclusion.

Student Accounts Office
Student Wing, room 117
(607) 777 – 2702
stuaccts@binghamton.edu
The Office of Student Accounts manages all students’ payments, departmental deposits, and the processing of student refunds from all sources. The mission of the office is to accurately bill, collect and administer student accounts as well as disburse financial aid funds in a fiduciary responsible manner in support of the educational and customer service mission of the University.

The Office of Student Conduct
Tuscarora, Room 3B
(607) 777 – 6210
Monday through Friday, 8:30 am – 5:00 pm
conduct@binghamton.edu
The Office of Student Conduct seeks to work collaboratively with other departments to create a safe, secure, and civil environment where learning, growth and development can take place both inside and outside of the classroom. The Student Conduct Office has three overarching responsibilities: to oversee the process of educating the campus community about the Code of Student Conduct, to oversee the process for enforcing the Code of Student Conduct, and to create opportunities for involvement from the campus community in the aforementioned endeavors.

Student Financial Aid
Student Wing, room 119
(607) 777 – 2428
Monday through Friday, 9:30 am – 5:00 pm
finaid@binghamton.edu
The Financial Aid office provides a number of different programs to assist families in meeting the cost of higher education. Although every family’s financial aid package will be different, each consists of a combination of grants, loans and/ or work-study. The office also helps students find employment to “earn while they learn”. For more information on student employment, call (607) 777 – 2470 or email fawork@binghamton.edu
Study Abroad/ Office of International Programs
Nelson Rockefeller Center, G – 1
(607) 777 – 2336
Mon, Tues, Thurs, and Fri: 10:00 am – 4:30 pm
Wednesday: 11:30 am – 4:30 pm
oip@binghamton.edu
The Office of International Programs (OIP) administers Binghamton’s study abroad and international exchange programs, the Global Studies minor and the Dual-Diploma Program with Turkey. The Office also supports the University's internationalization efforts and can direct students to other resources on campus to further their international education.

University Union
Old Union Tillman Lobby (607) 777 – 2877
New Union second floor (607) 777 – 5877
The University Union is the home of many student organizations and professional offices. The Union offers such services as a mini-grocery store, dry-cleaning service, and DVD rental store (Munchies/Take One Video); a Student Association run photocopy center (SA Print Shop); and recreation facilities including billiards, bowling and a video-game area, and The Undergrounds cafe. The Union offers many meeting facilities, from rooms with a seating capacity of 12 to the Nelson Mandela Room, which seats several hundred. To reserve space in the University Union, go to http://r25union.binghamton.edu

Don’t forget to stop by the Office of Transfer Students Initiatives and Services!

CIW Library – Room 109
Phone: 607-777-3868
Fax: 607-777-6768

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Follow us on Twitter: https://twitter.com/BinghamtonTSIS