



Semester 1

Semester 2

Semester 3

Semester 4+

Professional Skills

- Visit Fleishman Career Center
- Visit Watson Career and Alumni Connections Department (EB-CPod)
- Connect with Watson Advising for courses

- Add relevant project and professional experience to Resume
- Visit Watson Career and Alumni Connections Department

- Refine your resume to be extensive and relevant
- Add relevant project and professional experiences
- Remove previous school experiences from your resume

- Utilize your competitive resume to apply for a full-time position, for graduate school or for research
- Contact Watson Career and Alumni Connections for career advice as needed

Networking

- Attend Career and Alumni Connections programming:
 - **Sept 13ish**
 - **Sept 21**
- Attend Industry Visits (Orientations)

- Utilize professional contacts, faculty, family, friends to build your network
- Attend Career and Alumni Connections programming
- Attend Local industry visits
- Find a professional mentor

- Attend Career and Alumni Connections programming
- Attend industry visits (Orientations)
- Arrange for professional references for full time jobs
- Utilize LinkedIn for connecting with recruiters and alumni

- Attend Career and Alumni Connections programming
- Arrange for professional references for full time jobs
- Continue to network: it's a lifelong critical skill!

Job Search

- Attend the Job & Internship Fair (**Sept 22**)
- Complete hireBING account and verify profile is accurate
- Research and apply for numerous summer internships.

- Attend the Job & Internship Fair (**Feb**)
- Send a follow-up and thank you after interviews
- In addition to hireBING, utilize recruiting tools such as our newsletter and job postings

- Attend the Job & Internship Fair (**Sept**)
- Research and apply for numerous summer internships or full time jobs
- Send a follow-up and thank you after interviews

- Attend the Job & Internship Fair (**Feb**)
- Industry (Local and NYC) Visits
- Apply, Apply, Apply!!!
- Send a follow-up and thank you after interviews

Get Involved

- Attend Transfer Student Activities
- Join a Watson School student organization
- Consider research with a professor
- Find a Peer Mentor

- Seek informal leadership roles
- Run for leadership positions within a chosen club for semester 3
- Do research with a professor

- Obtain a Leadership position
- Plan / coordinate a campus event
- Lead in organizing community service activities

- Serve in a Leadership position
- Plan / coordinate a campus event
- Take the Binghamton University Senior Survey
- Update your alumni profile: B-connected

Breaks

Winter 1

- Attend Industry Visits
- Take Winter Course (if needed)
- Seek Study Abroad Opportunities (see OIP)

Summers

- Obtain a Study Abroad or Internship experience
- Take Summer Course (if needed)

Winter 2

- Attend Industry Visits
- Take Winter Course (if needed)
- Seek Study Abroad Opportunities (see OIP)

Transfer | Prerequisite Horizon

This document is rooted in Ready for Take-off (Millar, 2011), which utilizes a process to “launch” your engineering career. The goal is to optimize your career education now (before you start classes) in order to maximize potential for your engineering career.



Professional Skills

You may already possess these skills (self-reliance, planning, time management, empowerment, and motivation).

Utilize these following sites and tools to empower yourself and provide focus to connect your education to your career.

- Review "Ready for Take-Off" course ([WTSN 105](#))
- Experience the tools available through [Fleishman Center](#) and [Watson Career and Alumni Connections](#)
- Utilize [resume/cover-letter](#) templates to craft/update your resume to fit what Industry is seeking.



Job Search

The “job search” does not start when you are ready for a job, it is a process that begins when you make the choice to go into a field of study.

Every interaction, whether it be talking with peers, professors, or attending events, is an opportunity to educate yourself about future employment.

- Take the Watson “[Self-Assessment](#)” in order to better know your career path.
- Research employers who are attending the [Job and Internship fair](#) and do your homework on them
- Explore companies and locations of where you may want to work, intern, or study.

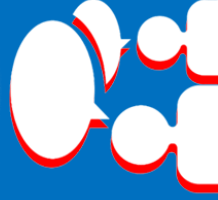


Networking

“Soft skills are needed to supplement your technical skills.” (Millar, 2011, p. 16) Approximately 80% of available jobs that are not listed are obtained through personal contacts. (Forbes)

You are in charge of your future. Making these connections now impacts the later.

- Create/Update a LinkedIn account.
- Use etiquette in everyday life, “You are a Salesperson” and you market yourself.
- Educate yourself about global current events.



Get Involved

Learning occurs outside of the classroom as much as it does inside. Connecting with peers who have similar interests will expose you to different perspectives that strengthen your understanding of the world.

- Discover Watson based student [organizations](#) that are available and plan to join one.
- Engage with Watson and/or student groups early to help ease your transition to Binghamton University and help build your collaboration and teamwork skills.