

The contract pertains to the creation of a BUC\$ account, which is an option available to students, employees, faculty, staff and guests. The Meal Plan agreement is separate for this agreement.

The BUC\$ account is an optional, prepaid, debit account that allows the user to pay for services by swiping their ID card. For a list of participating merchants see <https://www.binghamton.edu/services/auxiliary/dining/bucs/>. The BUC\$ account cannot be used as a credit card, ATM card or phone card and is non-interest bearing. BUC\$ money is separate from meal plan account. Please note that the BUC\$ account cannot be used to purchase alcohol, tobacco, tattoo, firearms, explicit material, gift cards and gambling.

The BUC\$ Account Office is located at the Meal Plan Office, in the University Union East. Mailing Address is: Meal Plan Office; Binghamton University; P.O. Box 6000; Binghamton, NY 13902-6000; Phone (607) 777-6000; Fax (607) 777-6434; Toll Free (888) 858-9167. The Business Hours are 10 am to 4 pm Monday – Friday.

Funds are deducted for the BUC\$ account immediately. For the Cardholder protection, there is a daily limit. There are no administrative charges, or monthly fees for using the BUC\$ account. The BUC\$ account money will automatically transfer from semester to semester, and year to year. The cardholder can request any money not spent to be refunded, by closing out the BUC\$ account and filling out the BUC\$ Reimbursement Form. Funds may also be transferred from the BUC\$ account to the meal plan.

A printed receipt will be available from any location that utilizes a cash register. Balance will also appear on the card reader every time card is used. The Cardholder may obtain information regarding BUC\$ account usage, including the amount of funds remaining in the account, recent transactions or where the BUC\$ account was last used, and any new amounts added to the account, by accessing the Online Office at [www.mybucard.com](http://www.mybucard.com).

For notification of lost or stolen card, contact one of the following areas:

- The cashier in any of the dining facilities during normal dining hours.
- The Meal Plan Office, during normal business hours, or call (607) 777-6000.
- The University ID Office, Hours 1pm – 4pm Monday - Friday or call (607) 777-6871.
- Online Card Office the Report Lost Card tab.

NOTE: there is a fee, payable the University Registrar, to replace an ID card.

In the event that the Cardholders ID Card is lost or stolen individual liability will not exceed \$50 in unauthorized charges if a lost or stolen card is reported within 48 hours. Liability will not exceed \$500 in unauthorized charges for reports made within 60 days. If notification of loss exceeds 60 days, the Cardholder BUC\$ account liability for unauthorized charges shall be limited to funds available in the Cardholder account(s). The above stipulations do not apply to BUC\$ guest cards.

Information regarding Cardholder's account(s) will not be provided to third parties unless required by applicable laws, in compliance with court orders, or with the written permission of the Cardholder. The BUC\$ and Meal Plan Office will comply with all applicable laws and University policy regarding the use of personal information.

Errors on receipts from merchants should be first addressed with that merchant. In addition, if Cardholder is unable to resolve error with the merchant, follow the steps below:

- Errors on receipts must be reported to the Meal Plan Office no later than sixty (60) days after the error appears. Errors that are reported verbally must be followed by a written notification within ten (10) business days.
- Cardholder name, identification number, transaction description, transaction date and dollar amount must be provided when errors are reported.
- The Meal Plan Office will investigate recorded errors. The results of the investigation will ordinarily be made available within ten (10) business days of notification; however, if needed the University may take up to forty-five (45) days to conduct the investigation.
- The Meal Plan Office will correct errors within 24 hours of determination and Cardholders will be notified. If no error is found, a written explanation will be provided within three (3) business days after the close of the investigation.
- In the event a merchant places a hold or deducts an amount different from the amount of purchase(s), the Meal Plan Office will work with the Cardholder and the Merchant to address the discrepancy.
- Copies of any documentation considered by the University during the investigation will be provided upon written request.

Binghamton University accepts no liability for excess charges or less than satisfactory services provided by merchants using the BUC\$ Card system.

The University reserves the right to make reasonable changes in the Terms and Conditions regulating the use of the BUC\$ account will apply to all in circulation and use at that time.