



PAYROLL DEADLINES FOR TIMESHEETS CODED: UUP-HRY, CLS-HRYA, & CLS-HRY

<u>Pay Period</u>	<u>Pay Period Begin</u> <u>Wednesday</u>	<u>Pay Period End</u> <u>Tuesday</u>	<u>Timesheet Due</u>	<u>IF EARLY DUE 9:00AM</u>	<u>Check Date</u>
11	8/22/2018	9/4/2018	9/4/2018	9:00 AM	9/19/2018
12	9/5/2018	9/18/2018	9/18/2018	12:00 NOON	10/3/2018
13	9/19/2018	10/2/2018	10/2/2018	9:00 AM	10/17/2018
14	10/3/2018	10/16/2018	10/16/2018	12:00 NOON	10/31/2018
15	10/17/2018	10/30/2018	10/30/2018	12:00 NOON	11/14/2018
16	10/31/2018	11/13/2018	11/13/2018	9:00 AM	11/28/2018
17	11/14/2018	11/27/2018	11/27/2018	12:00 NOON	12/12/2018
18	11/28/2018	12/11/2018	12/11/2018	12:00 NOON	12/26/2018
19	12/12/2018	12/25/2018	12/20/2018	NO LATER THAN 12:00 NOON*	1/9/2019
20	12/26/2018	1/8/2019	1/8/2019	12:00 NOON	1/23/2019
21	1/9/2019	1/22/2019	1/22/2019	12:00 NOON	2/6/2019
22	1/23/2019	2/5/2019	2/5/2019	12:00 NOON	2/20/2019
23	2/6/2019	2/19/2019	2/19/2019	12:00 NOON	3/6/2019
24	2/20/2019	3/5/2019	3/5/2019	12:00 NOON	3/20/2019
25	3/6/2019	3/19/2019	3/19/2019	9:00 AM	4/3/2019
26	3/20/2019	4/2/2019	4/2/2019	12:00 NOON	4/17/2019
1	4/3/2019	4/16/2019	4/16/2019	9:00 AM	5/1/2019
2	4/17/2019	4/30/2019	4/30/2019	12:00 NOON	5/15/2019
3	5/1/2019	5/14/2019	5/14/2019	12:00 NOON	5/29/2019
4	5/15/2019	5/28/2019	5/28/2019	12:00 NOON	6/12/2019
5	5/29/2019	6/11/2019	6/11/2019	12:00 NOON	6/26/2019
6	6/12/2019	6/25/2019	6/25/2019	9:00 AM	7/10/2019
7	6/26/2019	7/9/2019	7/9/2019	12:00 NOON	7/24/2019
8	7/10/2019	7/23/2019	7/23/2019	12:00 NOON	8/7/2019
9	7/24/2019	8/6/2019	8/6/2019	12:00 NOON	8/21/2019
10	8/7/2019	8/20/2019	8/20/2019	12:00 NOON	9/4/2019

*** Timesheets due in AD-244 NO LATER THAN 12 Noon due to the early holiday deadlines. Please anticipate hours worked between 12/22-12/25/2018. Changes to hours submitted may be made in the following pay period by submitting a REVISED**